

# Participant Guide

## Access

No matter where you are, or what device you use, you can easily access the virtual shareholder meeting. You do not have to download or install anything to access your Annual General Meeting webcast.

## Attending the Virtual Meeting

Only registered Shareholders and duly appointed Proxyholders (including non-registered Shareholders who have duly appointed themselves as Proxyholder) will be entitled to vote and ask questions at the Meeting.

Non-registered Shareholders who have not duly appointed themselves as proxyholder will be able to attend the Meeting only as guests. Guests will be able to listen to the Meeting but will not be able to vote, ask questions or otherwise participate at the Meeting

## Authentication

Login to the meeting **30 minutes beforehand** at: <https://www.icastpro.ca/ebnc260424>

1. Enter your unique 15-digit control number and password “**bnc2026**” (case sensitive) in the appropriate box.
2. If you are a guest, click on “Guest Login” and then complete the online form.

ClientLogo

**Annual Meeting of Shareholders**  
Saturday May 4, 2024 at 11 a.m. (EDT)

**Sign in with your control number**  
If you are a shareholder or proxy holder, please log in here with your control number and the password (case sensitive).

Control number \*

Password \*

Sign In 1

Guest Login 2

Help

### 3. Live technical support

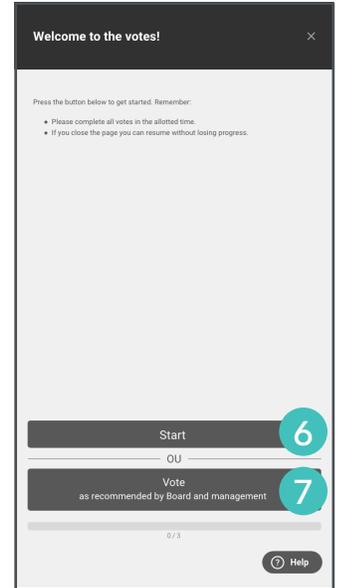
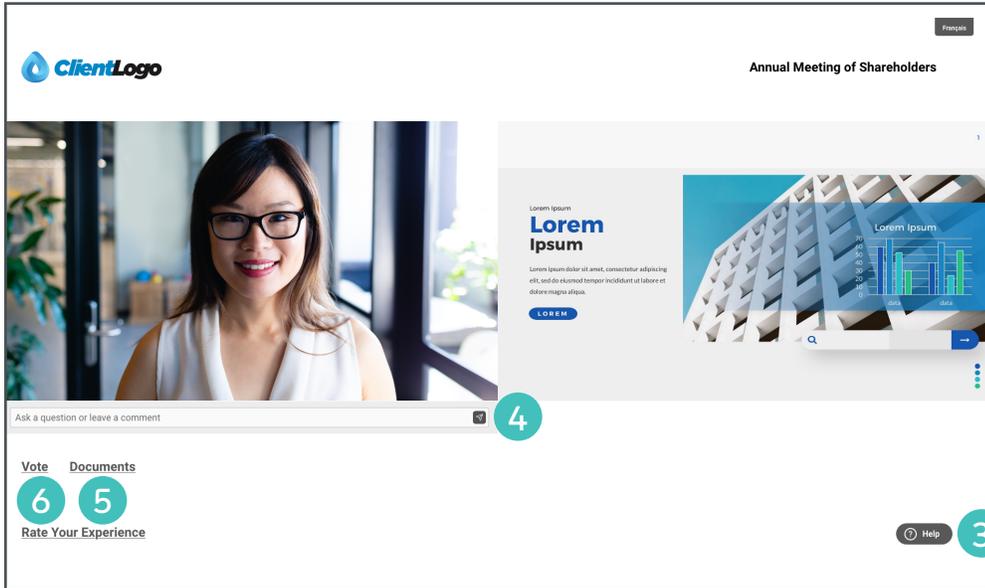
If at any time before or during the Meeting, you have any questions regarding the virtual meeting procedures or need any help to access or participate in the Meeting, please refer to the “Help” button on the Meeting platform. Technicians will be available to assist you

### 4. Submitting questions

During the meeting, use the “Ask a question or leave a comment” box provided on your screen. Type your question within the box and click the send arrow located on the right side of the box to submit your question. Questions will be moderated before being sent to the chair.

### 5. Documents

To view documents or save to your device, click the Documents link and select the document you wish to open.



### 6. Voting

Once voting has opened, the “Welcome to votes!” window will appear. Click on the “Start” button to begin voting.

7. If you prefer to vote as recommended by the Board and management, click on the “Vote as recommended by Board and management” button. The screen “Vote as recommended by Board and management” will appear. Select the “Yes, vote all” button to complete the voting process.
8. To vote, select one of the voting options and click “Vote”.
9. A confirmation message will also appear to show your vote has been received and the number of resolutions for which you have voted is displayed below the screen.

