

Doing Business

Business Accounts and Cash Managements Solutions



# Corporate File Transfer

User Guide



# Corporate File Transfer (SFTP) — User Guide

## Introduction

Secure sending and receiving of files between your company and the Bank.

**National Bank** provides you with the **Corporate File Transfer (CFT)** platform to enable the secure sending and receiving of files between your company and the Bank.

## Description du service

The Corporate File Transfer platform is a secure electronic mailbox system that allows you to exchange files between your company and National Bank. It meets the standards set by the Bank's Information Security department and is accessible via an SFTP file transfer application.

The benefits of using the Corporate File Transfer (CFT) platform for file exchanges with the Bank include:

- |                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                              |
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| <ul style="list-style-type: none"><li>— Faster transfer speeds, depending on your Internet connection</li><li>— The ability to automate file transfers through the SFTP method</li><li>— Reuse of a single access across multiple National Bank services</li></ul> | <ul style="list-style-type: none"><li>— Data integrity and confidentiality</li><li>— Optional PGP data encryption.<br/>If this option is selected, files and return reports will also be encrypted</li></ul> |
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## SFTP Access Method

**sftp.tfc.bnc.ca**

For a public key authentication, it must meet the following requirements:

- Standard RSA format
- Key length compliant with current security requirements (to be validated – see note below)
- No password associated with the key
- File extension: .pub

The key name must include your 10-digit client number



### Best practices :

- It is recommended to regularly purge reports and files received in your SFTP mailbox to improve reconciliation management and optimize connectivity.

## CFT Availability

The Corporate File Transfer platform is available 24 hours a day, 7 days a week, except during maintenance periods, which occur from Saturday at 11:59 p.m. to Sunday at 6:00 a.m., and from 10:00 p.m. to 11:59 p.m. on Sunday.

## Service à la clientèle



For any questions regarding the Corporate File Transfer platform, please contact Customer Service from Monday to Friday, 8:00 a.m. to 5:00 p.m. (ET).

Electronic Business Solutions, Transit 4176-1 :

Phone : **514 394-4494** (Montreal)

Phone : **1 844 394-4494** (Canada-wide)

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