



DOING BUSINESS

Fund\$Manager

Remittance Manager



User Guide

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Fund\$Manager - Remittance Manager

General information

Remittance Manager is a module of [Fund\\$Manager](#) banking service. It is a lockbox management service used to process payments mailed from the United States and generate detailed transaction reports.



Avantages:

- Speeds up collections by reducing postal delays
- Optimizes cash flow management by accelerating inflows to the account held in Canada
- Reduces operating costs related to collections
- Simplifies reconciliation of client accounts by processing information from the lockbox
- Provides access to notes and documents enclosed with payments
- Accessible around the clock through Fund\$Manager



Caractéristiques:

- Lockbox is registered in the client's name
- Daily pick-up of mail from lockbox
- Same-day cheque processing
- Automatic deposits to the account held in New York
- Detailed information on processed cheques and deposits sent by mail and accessible online
- Payments and any enclosed documents sent to clients
- Service available in four cities: Atlanta, Dallas, Chicago and Los Angeles

Online banking

Save time and boost your efficiency with online banking. With National Bank's Fund\$Manager services, you can carry out almost all of your transactions online—wherever and whenever it's convenient.

For access Fund\$Manager, contact your Account Manager or your Treasury Manager to set up an appointment.

Features

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Deposits and Cash Management Solutions

With the Remittance Manager module you can:

- Search by payment (60-day history available)
- View a summary and details of items received in the lockbox
- Generate payment reports

You must have a Demand Deposit Account to use Remittance Manager.

Section 1 - Transactions

Lockbox Summary

You can access the Remittance Manager module from the Fund\$Manager homepage. From the home screen, you can view batches and search by payment.

[Lockbox Summary](#) | [Batch Summary](#) | [Search](#) | [Online Decisioning](#) | [User Information](#) |

Lockbox Summary 1

Remittance Search
Lockbox Search
Manage Queries

National Bank of Canada Receivables Online

[User Guides](#) | [FAQ](#) | [Contact](#) | [Exit](#)

[Lockbox Summary](#) | [Batch Summary](#) | [Search](#) | [Online Decisioning](#) | [User Information](#) |

Lockbox Summary Good Afternoon JULIEN
Today is Sunday, May 14, 2017

Deposit Date: 5/14/2017

Showing Results 1 - 20 of 38

Lockbox	Batch Count	Transaction Count	Deposit Total
1006 - Company ABC Inc.	0	0	\$0.00
2			

1. The "Lockbox Search" option lets you search by payment (60-day history).
2. This link is only available when there have been transactions; it lets you view a Batch Summary.

Batch Summary

By clicking on "Batch Summary," you can view information on batches received within a given time frame. For each batch, the following information is displayed:

- Batch ID
- Deposit Date
- Batch Site Code (location of lockbox)
- Transaction Count (number of transactions per batch)
- Check Count (number of cheques received per batch)
- Document Count (number of documents received per batch, including envelopes, coupons, etc.)
- Batch Total (total amount deposited)

[Lockbox Summary](#) | [Batch Summary](#) | [Search](#) | [Online Decisioning](#) | [User Information](#) |

[Lockbox Summary](#) > Batch Summary

Good Afternoon JULIEN
Today is Monday, May 8, 2017

Date Range:

Lockbox:

5/8/2017



- 5/8/2017



1024 -



Go

BankID: 161

Lockbox: 1024 -

Lockbox Site Code: 1

Showing Results 1 - 3 of 3

Batch ID	Deposit Date	Batch Site Code	RLC Batch ID	Transaction Count	Check Count	Document Count	Batch Total
4493	05/08/2017	1	339053	20	20	41	\$162,349.24
4494	05/08/2017	1	339054	22	22	40	\$57,235.43
4495	05/08/2017	1	339058	1	1	2	\$236.87
Totals:				43	43	83	\$219,821.54

[Printer-Friendly Version](#)

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New Domestic Wire Transfer - WM ACCESS 2

* Transfer Description:		Recurring Frequency:	None
* Transfer Start Date:			
* Amount:		* From Account:	Select Account
Tax Identification Number: NATIONAL BANK OF [DOXX-XXX-0718]			
Beneficiary			

For batch details, click on the magnifying glass icon on the right.

Note that USD cheques drawn on a Canadian financial institution cannot be viewed here.

Batch Detail

The Batch Detail section provides detailed information on the batches received.

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Deposits and Cash Management Solutions

[Lockbox Summary](#) > [Batch Summary](#) > Batch Detail

Good Afternoon JULIEN
Today is Monday, May 8, 2017

BankID: 161
Lockbox: 1024 -
Deposit Date: 05/08/2017
Lockbox Site Code: 1

Showing Results 1 - 20 of 20

Batch ID	Batch Site Code	RLC Batch ID	Transaction	Amount	R/T	Account	Serial	Remitter
4493	1	339053	1	\$2,533.30	091300719		013523	
			2	\$3,262.89	121137027		019132	
			3	\$8,086.47	064000046		216318	
			4	\$1,626.79	051400549		009347	
			5	\$5,701.14	064202705		00017607	

1. The magnifying glass icons on the right allow you to view cheques and related documents:

- The  icon lets you view the cheque image.
- The  icon lets you view payment-related documents

2. The  icon lets you view cheque images and documents. Cheque images are available by clicking on the magnifying glass. 

Example of a double-sided cheque image

Recto

PEOPLES BANK NATIONAL ASSOCIATION
OFFICES IN OH, WV & KY
MARIETTA, OHIO 45750
(66-259-442)
DATE 5/5/2017 AM
PAID Thirty Four Thousand Four Hundred Ninety Seven Dollars And 68 Cents
TO THE ORDER OF
AUTHORIZED SIGNATURE
53462

Deposit Date: 5/8/2017
Lockbox: 1026
Batch: 4816
Transaction: 1

R/T: 044202505
Account Number:
Check Number: 053462
Remitter:
Amount: \$34,497.68

Verso

National Bank of Canada Receivables Online

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Good Afternoon JULIEN
Today is Monday, May 8, 2017

Account	Serial	Remitter
505	053462	

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Searching by payment and generating reports

You can search by remitter and by lockbox. A 60-day transaction history is available.

Search by remitter (Remittance Search menu)

Available searches:

- By remitter (Remitter Name)
- By date
- By amount
- By cheque No.

Results can be sorted in ascending or descending order.

Remittance Search Criteria	
Remitter Name:	
Lockbox:	<-- All lockboxes --> 
Deposit Date: (mm/dd/yyyy)	5/14/2017  5/14/2017 
Check Amount:	-
Check Number:	
Sort By:	Lockbox / Ascending 
Search Clear Search	

Lockbox Search

Available searches:

- by date cheque was deposited
- by batch
- by cheque No.
- by cheque amount

You can set up personalized search templates by clicking on "Manage Queries," then selecting "Search Query Name."

Search Criteria			
Search	Clear Search	Manage Queries	Help
Search Query Name: Ad Hoc Query New Query Name			
Lockbox: 1006 - ▼			
Deposit Date(s): (mm/dd/yyyy)	5/15/2017	5/15/2017	
Batch: Start - End	 - 		
Check Number:			
Check Amount: Start - End	 - 		

Results and Generating Reports

Once your search is completed, your results can be:

- Printed (Print View)
- Saved as a PDF
- Extracted in text format (CSV) and opened in Excel
- Saved as an image

07/05/2017	4835	4		\$17,084.10	
07/05/2017	4835	5		\$14,736.74	
07/07/2017	4719	1		\$16,321.07	
07/10/2017	4836	1		\$50,593.21	
07/10/2017	4836	2		\$13,594.35	
07/10/2017	4836	3		\$15,575.71	
07/11/2017	4720	1		\$50,141.63	
07/11/2017	4720	2		1.90	
07/11/2017	4720	3			
07/13/2017				4.50	
07/13/2017				6.28	
07/13/2017				1.97	

Displays content as a PDF

Prints the current page

Extracts data in CSV

Lets you extract cheque images and coupons from a zipped folder

 Available formats :
 Image folder
 Excel file
 XML file
 HTML document

☐ - Selective Print Mode

Print View
PDF View
Download As Text
Download Images

Check Count: 35
 Check Total: \$1,369,043.04
 Search Criteria: Lockbox = [REDACTED] INC; Deposit Date Is Greater Than or Equal to 7/1/2017 and Less Than or Equal to 7/31/2017;

Section 2 - Other

Lockbox pick-up and crediting of accounts

Lockbox pick-up information

Location	Number of pick-ups per day
Atlanta	2
Chicago	14
Dallas	2
Los Angeles	3

Accounts are credited the same day (during the night but effective that day). The information is available in the afternoon for deposits made the previous day or before 10:30 a.m. that day.

A single deposit is made per day. Deposits include all the batches received that day.

Customer Service

Our Customer Service Representatives are available Monday to Friday from 8:00 a.m. to 5:00 p.m. (ET) at:

1-844-413-5613 or 514-413-5613.