



Online Banking Enrollment Guide – Business

Part 1: Detailed instructions
(multiple access profiles)



Welcome to National Bank's online banking for business



You'll find an overview of this guide and its structure in this section to help make your transition to National Bank® easier.

About this guide

On the following pages, you'll find detailed instructions on how to configure your access and your online banking before the migration date.

We recommend you use the digital version of this guide so you can access the demonstrations and the additional information found online.

You'll find the digital version in your Docusign® starting at page 17.

Part 1: Detailed instructions for enrolling in online banking

- Understanding our online banking and how your services will change
- Before migration: Enrolling in National Bank's online banking
- After migration: Key actions and resources

Part 2: Extraction of your Laurentian Bank online banking configuration data

- LBCDirect (users, postdated transfers)
- Payments (postdated transactions, transfers)
- e-Flex (users, originators, beneficiaries)
- FX and wire transfers (users, accounts, beneficiaries)

We're looking forward to starting this next chapter with you.

Important security notice

No National Bank or Laurentian Bank® staff member will contact you or show up in person to ask for your personal banking information (one-time verification code, PIN, password).

If you receive a call from someone claiming to be from National Bank or Laurentian Bank:

1. Do not share any information with them.
2. Obtain the caller's information.
3. Tell the caller you will verify their information.
4. End the call.
5. Contact Laurentian Bank before the migration date using a trusted phone number or contact National Bank after the migration.

Understanding our online banking services and their evolution



This section introduces National Bank’s online banking for business, the terms used and key features to help you get familiar with the new platform and its characteristics.

Understanding National Bank’s key terminology

To effectively manage your bank account online, it is helpful to understand the different user and administrator profiles available for a Business account. They are identified below in order of importance.

- **Administrator (National Bank):** An administrator is a person (or group of people) who is an authorized signatory for the company. This role has **the highest level of authorization** and has full access to the account and its transactions, including administration, access management and approvals.
- **Business group administrator (National Bank):** An administrator of a business group has the same permissions as administrators or authorized users; however, the person will be **able to manage users as well as access rights for all entities visible** in the overview of the business group.
- **Authorized user (National Bank):** An authorized user is a person mandated by one or more signatories of the company. The Bank assigns them rights and defines their role. **This person has all permissions on the platform.**
- **User (National Bank):** A user is a profile that an administrator creates online. An administrator or an authorized user assigns them **a job role and transaction rights** that specify which actions they are authorized to perform. For example, depending on the rights granted, the user can view accounts and prepare or approve transactions. National Bank does not automatically assign any rights to a user.

**Find out more:**

- [Types of users.](#)
- See other definitions in our [full glossary](#).

Explore the new features at National Bank



Single platform: Access several banking services from a single access point.



Mobile app: Organize your cash management services from your phone.



Digital payments: Carry out and manage all your digital payments on a single platform.



Digital cheque deposit: Deposit your cheques in Canadian dollars using a mobile device.



User management: Manage users and their access directly in the platform.

BEFORE THE MIGRATION

Steps to enroll in National Bank’s online banking for business

This section gives an overview of the steps required to enroll in online banking for business and highlights the actions to be completed before your transition to National Bank.

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11. Grant your transaction-related permissions	page 15

 Now you are ready to carry out your transactions!

Important reminders – don’t forget these steps



Download a copy of your Laurentian Bank financial data: Before the migration weekend, be sure to keep copies of your Laurentian Bank business banking information, including balances, account numbers and names, recent transactions, account statements for the past month, as well as information on billers and reference numbers.



Inform all your beneficiaries and billers of your new National Bank account numbers: You will have access to your National Bank account numbers before the migration date in online banking and can share this information with your beneficiaries and billers in advance. **However, please note that any payments made to your National Bank account prior to the migration date will be rejected.**



Need assistance?

- Visit our migration site: nbc.ca/lbc-business.
- Visit our help centre, which includes an FAQ on the migration: nbc.ca/lbc-business-help.
- Call the National Bank Client Experience Centre (CEC) at 1-844-394-4494.

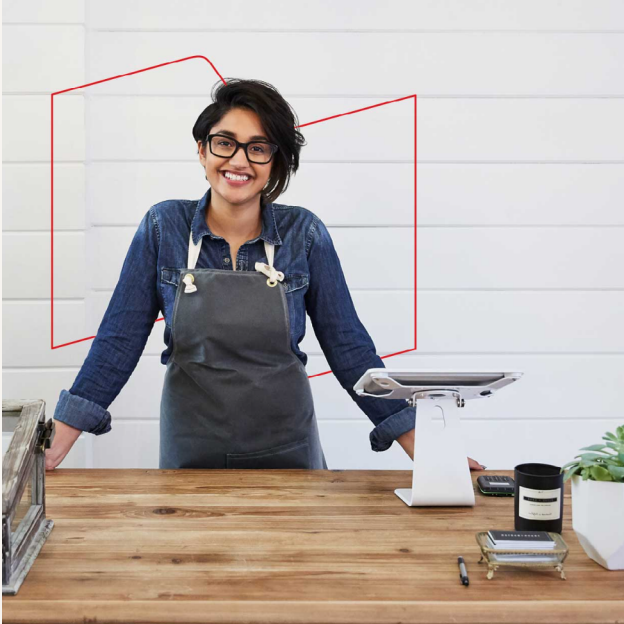
Sign in for the first time



This section provides more details on the steps to take to enroll in online banking.

STEP 1

- National Bank will email you your login credentials during the same period as your enrollment guide.
- Follow the steps below to open a session in online banking for business the first time:
- 1.1. Access National Bank’s online banking services at nbc.ca/business-online.
 - 1.2. Click **Sign in** in the top-right corner of the screen.
 - 1.3. In the dropdown menu, click **Business**.
 - 1.4. Enter your User ID, which was sent by email. Click **Next**.
 - 1.5. Enter your temporary password (sent via text message or SMS) and click **Confirm**. If you have not received your password by text message or SMS, you can click on **Forgotten password?** to reset it using the associated email address.
 - 1.6. You will be asked to create a new password.



 **NATIONAL BANK**

Online banking
for business

Sign In

User ID

Next

You don't have any sign-in credentials?

Go digital by signing up for online services now.

Sign up

[Legal information](#)
[Cookies](#)

[Privacy policy](#)
[ABC's of security](#)



▶

Watch the demo: [Sign in with my password.](#)

N.B.: If your organization uses the Laurentian Bank wire transfer service via the foreign exchange platform, you will have received a SecurID® token assigned to your profile. You will need to enter the six-digit code on this SecurID® token every time you access online banking, including the first time you sign in.

If you have not received your login credentials or SecurID® token, please contact the National Bank Client Experience Centre (CEC) (businesses) at **1-844-394-4494**.

Update your profile settings and choose your communication preferences

This section provides more details on the steps to take to enroll in online banking.

STEP 2

Check that your profile information is correct and make any necessary changes:

- 2.1. In the left-hand menu of the homepage, under **My Information**, click **My Profile**.
- 2.2. In the **Sign-in ID and security** section, click **Update my information**.
- 2.3. In the **Identification information** section, click **Edit**, **Add**, or the trash icon (delete) next to the information you want to edit.
- 2.4. Enter your new contact information and confirm it.
- 2.5. Enter your password.
- 2.6. Click **Save**. You will receive a validation code at your new contact information (email or cellphone number) to confirm the change.
- 2.7. Enter this validation code.



Useful resources:

- The [New administrator guide](#) will help you access the platform for the first time and become familiar with it.
- Watch our [Online banking demos](#).
- Consult our [Online tools and guides](#) for more information.

STEP 3

Choose how you would like to receive notifications and alerts so you get updates in the way that’s most convenient for you:

- 3.1. On the homepage, under **My Information**, click **My Profile**.
 - 3.2. In the **Alerts and notices** section, click **Manage my alerts and notices**.
 - 3.3. In the **Communication information** section, add or change the email address where you will receive alerts and notices. If needed, you can enter a second email.
 - 3.4. In the **Alerts and notices** section, select the email address where you want to receive:
 - Notifications of changes to your profile (enrollment required).
 - Notifications of changes to the access rights of a user profile, as well as notifications of users being added or removed.
 - 3.5. Click **Confirm** at the bottom left of your screen.
-  Watch the demo: [Set up alerts](#).

N.B.: If you have chosen to receive your account statements electronically, you consent to us providing all documents and communications electronically. You can activate this request directly on our online banking services.

To receive all your documents electronically, select **Other administrator options** from the home menu, then **Manage documents**, and select **Electronic**.

Configure your payments and cash management services

This section outlines the steps to follow to complete your enrollment of payment and cash management services. Consult the last page of the guide to find out what to do after the migration and how to access useful resources.

- STEP 4
- 4.1.

Make a list of your beneficiaries and billers.
- 4.2.

Make a list of your postdated and recurring payments.
- 4.3.

Accept *Interac* e-Transfers.
- 4.4.

Download your reports and statements for your cash management services.

NBC term	Description	Services transferred	Action required
Payments	Electronic biller payments from your chequing account. This service includes the Other biller option for billers or beneficiaries who are not currently part of National Bank's network.	— Beneficiaries: Yes. — Postdated payments: No. — Recurring payments: No.	Document recurring and postdated payments. You will need to configure them again in the National Bank platform. Check your list of beneficiaries and billers; you will have to manually add the missing profiles.
Government remittances	User-friendly government forms to help manage your accounts when paying federal and provincial government remittances.	— Beneficiaries: Yes. — Postdated payments: Yes. — Recurring payments: No.	Document postdated payments. You may need to configure them again in the National Bank platform. Check your list of beneficiaries and billers; you will have to manually add the missing profiles.
<i>Interac</i> ® e-Transfers	With <i>Interac</i> ® e-Transfer, you can transfer funds electronically between businesses or between businesses and individual clients. The <i>Interac</i> e-Transfer feature of sending a Money Request is not currently offered by National Bank.	— Beneficiaries: Yes. — Postdated payments: No. — Recurring payments: No.	Remind recipients to accept transfers sent before the migration weekend, as the transfers will be cancelled and will have to be rescheduled. Deposit incoming transfers into your account quickly, or wait until the migration is complete to accept them in National Bank's online banking. Check your list of beneficiaries and billers and manually add the missing profiles. If you use it, reconfigure the Autodeposit feature.
Wire transfers	Highly secure funds transfer via the SWIFT® network for different beneficiaries in Canada or abroad (in Canadian dollars, U.S. dollars or other currencies).	— Beneficiaries: Yes. — Postdated payments: No. — Recurring payments: No.	Check your list of beneficiaries and manually add the missing profiles.
EFTs: pre-authorized debits and direct deposits	Electronic funds transfer (EFT) solution that enables you to collect or make fixed or variable payments electronically through a file transfer containing debit or credit instructions for your beneficiary's account, regardless of their financial institution in Canada. N.B.: If you are currently using manual data entry for electronic funds transfers (EFTs), you may need to use the external Technicost platform to configure your file. National Bank will contact you to complete your enrollment in National Bank's electronic file transfer solutions or another solution.	— Beneficiaries: Yes. — Postdated payments: No. — Recurring payments: No.	Document your postdated payments so they can be reconfigured in the National Bank platform. Check your list of beneficiaries and manually add the missing profiles.
Salary deposit	This solution allows you to process employee payroll deposits directly through online banking by submitting Canadian-dollar deposit instructions within Canada.	— Beneficiaries: Yes. — Postdated payments: No. — Recurring payments: No.	Document postdated payments. You will need to configure them again in the National Bank platform. Check your list of beneficiaries and manually add the missing profiles.
Transfers between accounts	Transfers between your National Bank accounts only. Transfers to or from accounts at another financial institution cannot be made as transfers between your accounts. To carry out this type of transaction, please refer to the <i>Interac</i> e-Transfer line.	— Beneficiaries: No. — Postdated payments: No. — Recurring payments: No.	Make a list of your postdated and recurring payments. You will need to configure them again in the National Bank platform.



Set up your business groups

This feature allows you to manage access and permissions for your business group’s online banking services.

STEP 5

Does this step apply to you?

If you manage several businesses that are part of a business group, you will have actions to complete during this step.

Good to know

- When your services are migrated from Laurentian Bank to National Bank, **the business groups configured at Laurentian Bank will be replicated** in your online banking services.
- Each business has its own agreement that includes its characteristics, accounts and configurations.
- With the consolidated view, you can access the financial information for all your businesses in one place (balances, transactions, statements, etc.).
- The service agreement appears under the user’s name in the top-right corner of the screen.
- For users to have single access to several entities in a business group, **they must be created in the main entity and added to affiliated entities**.
- **Grant access to a new user**. You must assign your users a job role and account group in each service agreement to which they have been added.
- **Copy permissions between users**. Find detailed steps in our article.

Navigation help: Go from one service agreement to another during a session

- The service agreement appears under the user’s name in the top-right corner of the screen.
- Click the arrow next to the user’s name in the top-right corner of your screen, then click **Change context**.
 - On the **Choose context** screen, click the business name to select the main entity or another entity, or choose the context that starts with “**” to view all accounts in your group.

Task: Add a user to the service agreement for a business group

For users to have single access to several entities in a business group, their profile must be created in the main entity before being added to affiliated entities.

- 5.1.** Sign in to online banking using the user ID and password associated with the main entity.
 - 5.2.** Select the service agreement for the consolidated view.
 - 5.3.** In the left menu, under **Administration**, click **Manage access**.
 - 5.4.** Select the **Users and permissions** tab.
 - 5.5.** Click **Add a user** in the top-right corner of the list of users.
 - 5.6.** The system will display the list of users who can be added (e.g., those created for the main entity).
 - 5.7.** Click **Add a user** or select **All**.
 - 5.8.** Click **Submit**.
- Watch the demo: [Manage users in a business group](#).

Consult part 2 of this enrollment guide

To help you configure this enrollment step, see part 2: Extraction of your Laurentian Bank online banking configuration data.



Confirm the transfer and create your user profiles as needed

This step was carried out automatically when your Laurentian Bank accounts were migrated to National Bank. You need to confirm that the profiles are available and create the missing or additional profiles, if necessary.

STEP 6

Good to know

- As an administrator of your company, you have automatically been assigned the role of online system administrator, which enables you to carry out most of the steps needed to manage a business’s online banking.
- Only the online system administrator can grant transaction-related permissions to other users.
- If your business has a two-level approval policy at Laurentian Bank, this policy will automatically apply to your online bank account.

Task: Confirm that the user profile has been transferred

To extend permissions to other users, you must first confirm their profiles and assign them an existing role and account group.

- 6.1. In the left menu, under **Administration**, click **Manage access**.
- 6.2. Select the **Users and permissions** tab and confirm that the user is on the list. You can also search for the person by their first and last name.
- 6.3. Give the user their user ID. They will have already received their temporary password by email.

If all user profiles are available in the platform, go to the **Create a role** step.

N.B.: Can’t find the user? You can consult the **Create a User Profile** section on the following page (step 6.4) for instructions on how to create a new profile for the administrator in question.

Consult part 2 of this enrollment guide

To help you configure this enrollment step, see part 2: Extraction of your Laurentian Bank online banking configuration data.



Confirm the transfer and create your user profiles as needed *(cont.)*

STEP 6 *(cont.)*

Does this step apply to you?

If other members of your organization whose profiles were not migrated as primary administrators in the previous section need to assist with setting up online banking and performing administrative activities, you must grant them the appropriate permissions by following the instructions on the right.

Good to know

- Once a user profile has been created, they will receive a temporary password by email. The administrator must give them their user ID.
- Since users will have access to the platform after they sign in for the first time, you can choose to assign permissions to the user profile before sharing this user ID with them.
- Job roles, account groups and user profiles are created independently and can be done in any order. See the next steps for more details.

Task: Create a new user profile

Create user profiles for people in your organization who need to access online banking services.

- 6.4. In the left menu, under **Administration**, click **Create a user**.
 - 6.5. Enter the user’s first and last name, their language of communication and email address.
 - These fields cannot be modified once the profile has been created. If you make a mistake, you will have to delete the profile and create a new one.
 - The first and last name cannot contain numbers or special characters.
 - To create the profile that will be used to extract data for accounting purposes, click **Accounting software**.
 - 6.6. Click **Continue**.
 - 6.7. Check the information you entered then click **Create a user**. The user profile will be created by default, and the person will receive an email with their temporary password.
 - 6.8. On the **Next steps** screen, click **See the list of users**.
 - 6.9. Once the profile has been created, send the user ID to the person. It appears on the same line as the user’s name. For security reasons, we recommend communicating this information verbally or using a different channel than the email containing the person’s temporary password. When the person signs in, they will be asked to create a permanent password.
- Watch the demo: [Create a user](#).

Consult part 2 of this enrollment guide

To help you configure this enrollment step, see part 2: Extraction of your Laurentian Bank online banking configuration data.



Create your roles

This feature allows you to create a set of permissions associated with a specific function or position in your organization.

STEP 7

Does this step apply to you?

Unless you're the only member of your organization to have access to online banking, you will need to complete certain actions during this step.

Good to know

- A job role includes one or more permissions that allow your users to perform certain tasks in National Bank's online banking. You must assign a job role to each user so that they can view bank statements and account summaries, as well as manage your business's access rights.
- The following predefined job roles can be assigned to users without prior configuration:
 - Access and account management
 - Approval management
 - File transfer
 - Accounting software
- Users without an assigned job role will therefore not have access to any features in online banking.
- Approval level is granted based on a user's job role. You should check approval policies before finalizing the creation of a job role. In our Help Centre, you will find [extra resources](#) to support you with this step.

Task: Create a job role

If you need to create a job role, select the permissions for all users who will be assigned the job role.

Need help determining which permissions to assign? You can consult the following guides for details on the main combinations of permissions and rights needed to perform typical tasks:

- Administrative tasks: [Which rights and permissions should I assign to a user?](#)
- Transaction or financial tasks: [File transfers: Which rights and permissions do I assign?](#)

Once you understand the permissions associated with the different tasks, move to the next steps:

- 7.1.** In the left menu, under **Administration**, click **Manage access**.
- 7.2.** Select the **Job roles** tab, then click **Create new**.
- 7.3.** **Name the job role** you are creating and **add a description of the tasks** associated with it. If necessary, select an approval level.
- 7.4.** Once the fields have been completed, click **Add permissions** at the bottom of the screen.
- 7.5.** Add the permissions associated with the job role individually or click **All**, then click **Add permissions**.
- 7.6.** For each permission, **select the rights** you want to add to the job role.
- 7.7.** Click **Save**.
- 7.8.** Check the information and click **Submit**.
- 7.9.** Repeat these steps to create as many job roles as needed.
- 7.10.** To approve the creation of a job role, go to the left menu under **Approvals**, click **Actions to approve** and choose the task to approve or reject. If a second approval is required, another approver will also have to approve the request in order for it to be completed. Once the job role has been fully created and approved, you can assign it to a user.

Watch the demo: [Create and approve a job role](#).

Consult part 2 of this enrollment guide

To help you configure this enrollment step, see part 2: Extraction of your Laurentian Bank online banking configuration data.

Set up your account groups

This feature allows you to create account groups to manage users’ access to accounts.

STEP 8

 Does this step apply to you?

Unless you’re the only member of your organization to have access to online banking, you will need to complete certain actions during this step.

Good to know

- Account groups allow you to define which accounts your users can consult. The same account group can be assigned to several users. This means that any change made to an account group applies to all users who have that group. Our Help Centre provides [additional resources](#) to support you in managing and maintaining account groups and assignments.
- Similar to creating job roles, once the account group has been created, you can assign it to users and grant them the associated permissions.

Task: Create an account group

Select a set of accounts that users must be able to access to consult summaries and account statements.

- 8.1. In the left menu, under **Administration**, click **Manage access**.
- 8.2. Select the **Account groups** tab.
- 8.3. Click **Create new**.
- 8.4. Enter the account group name and its description.
- 8.5. Click **Add accounts**.
- 8.6. Select the accounts you want to add to the group. For file transfers linked to account groups, select the products or ID numbers you want to add to the group.
- 8.7. Click **Add**.
- 8.8. Click **Save**.
- 8.9. Check the information and click **Submit**.
- 8.10. To approve the account group, go to the left menu under **Approvals**, click **Actions to approve** and choose the task to approve or reject. If a second approval is required, another approver will also have to approve the request in order for it to be completed. Once the account group has been fully created and approved, you can assign it to a user.

 Watch the demo: [Create an account group](#).

Consult part 2 of this enrollment guide

To help you configure this enrollment step, see part 2: Extraction of your Laurentian Bank online banking configuration data.



Assign your job roles and account groups

This feature allows you to assign newly created job roles and account groups to users who need to access online banking.

STEP 9

Does this step apply to you?

Unless you’re the only member of your organization to have access to online banking, you will need to complete certain actions during this step.

Good to know

The same job role or account group can be assigned to several users. This means that any change made to a job role or account group applies to all users who have that role or group.

Task: Assign a job role and an account group

Now that you have created the job roles and account groups, you can grant users access to these permissions.

N.B.: These steps must be completed for each user. Assigning job roles and account groups cannot be done in batches.

To assign a job role to a user:

- 9.1. In the left menu, under **Administration**, click **Manage access**.
- 9.2. Select the **Users and permissions** tab, then the user to whom you want to assign a job role. You can also search for the person by their first and last name.
- 9.3. Click **Change permissions** then **Manage job roles**. You can find the recently created job role by selecting the **Custom** tab.
- 9.4. Click **Assign job roles**, then choose the role that you want to assign to the user, or choose **Select all**.
- 9.5. Click **Assign**.
- 9.6. If you don’t want to assign an account group to the user at this time, click **Save** and go to step 9.12. Otherwise, go to the next step.

Watch the demo: [Assign job roles](#).

To add an account group:

- 9.7. Click **Assign account groups**.
- 9.8. Select one or more account groups.
- 9.9. Click **Assign**.
- 9.10. Click **Save**.
- 9.11. Check the information and click **Submit**.
- 9.12. To approve the assignment of a job role and an account group, go to the left menu under **Approvals**, click **Actions to approve** and choose the task to approve or reject. If a second approval is required, another approver will also have to approve the request in order for it to be completed. Once the assignment has been approved, you can inform the user.

Watch the demo: [Assign account groups](#).

Consult part 2 of this enrollment guide

To help you configure this enrollment step, see part 2: Extraction of your Laurentian Bank online banking configuration data.



Set your approval rules

This feature allows you to establish the number and level of approvals required for users of your services to authorize certain administrative and financial operations.

STEP 10

Does this step apply to you?

If other members of your organization need to be able to approve administrative or financial measures, you will need to establish approval policies.

Good to know

- You can change this approval rule at any time.
- An approval rule includes both the approval level and number of approvals. If your organization operates with dual approval, both approvers must authorize any changes to approval rules.
- There are five approval levels (A, B, C, D and E), which are assigned to the relevant job roles. These levels are used to assign approval authority to a role. Approval level A has the highest authority and level E has the lowest authority.

Task: Define approval rules

You have to manage the approvals required for administrative and financial operations.

Do you need help determining which approval rules to assign? Consult the following guides to find out more about possible administrative and financial operations:

- Administrative tasks: [Manage the required approvals for administrative operations.](#)
- Financial tasks: [Manage the required approvals for financial operations.](#)

- 10.1.** In the left menu, under **Administration**, click **Manage access**.
 - 10.2.** Select the **Approval rules** tab.
 - 10.3.** Select the **Administrative operations** tab to manage access or the **Financial operations** tab for file transfers.
 - 10.4.** Click the **pencil icon** (edit) to the right of the item to assign the approval policy.
 - 10.5.** Select the approval policy you want and click **Confirm**.
 - 10.6.** Click **Assign**.
 - 10.7.** The policy assignment will be pending approval. You can view it in the **Approval log** tab.
 - 10.8.** To approve the established approval rules, go to the left menu under **Approvals**, click **Actions to approve** and choose the task to approve or reject. If a second approval is required, another approver will also have to approve the request in order for it to be completed. The request is confirmed once all the required approvals have been obtained.
 - N.B.:** You cannot edit an approval rule once it has been created. You have to delete it completely and create a new one.
- Watch the demo: [Manage approval rules.](#)

Consult part 2 of this enrollment guide

To help you configure this enrollment step, see part 2: Extraction of your Laurentian Bank online banking configuration data.

Grant your transaction-related permissions

This feature allows you to assign permissions to users to grant them the right to carry out certain transactions, as needed.

STEP 11

 Does this step apply to you?

Unless you are the only member of your organization who has access to online banking or needs to sign wire transfers, you will need to complete certain actions during this step.

Good to know

- Administrators must assign other permissions so that a user can perform and authorize all transaction-related tasks.
- For transactions, you can provide the following rights:
 - **View:** Allows you to view completed or pending transactions
 - **Complete:** Allows you to create, modify or delete a transaction
 - **Sign:** Authorizes the processing of a transaction

Task: Manage a user’s permissions

Grant users access to transaction-related activities (bill payments, government remittances, *Interac* e-Transfers, mobile cheque deposits and wire transfers).

- 11.1. In the left menu, under **Administration**, click **Manage access**.
- 11.2. Enter the person’s first and last name in the search bar and choose them from the list.
- 11.3. Click **Change permissions** then **Manage other permissions**.
- 11.4. Assign access rights and signature limits for each feature. You can copy your rights and limits, or those of another user, or select them manually.
- 11.5. Click **Confirm**.

 Watch the demo: [Manage permissions and limits](#).

Task: Order SecurID® tokens for users who need to sign wire transfers

If your company carries out wire transfers, users who require authority to approve transactions will need a SecurID® token.

- 11.6. In the left menu, under **Administration**, click **Other administration options**.
- 11.7. Click **Order SecurID tokens**.
- 11.8. Complete the fields on the form and check the information already entered.
- 11.9. Click **Continue**, then **Confirm**.

Find out more: [How do I order a SecurID® token?](#)

Consult part 2 of this enrollment guide

To help you configure this enrollment step, see part 2: Extraction of your Laurentian Bank online banking configuration data.

AFTER THE MIGRATION

Key actions and resources

This section describes the key actions to complete after your migration and the key resources available at National Bank.

Key actions to complete

1. Check your **account balances**.
2. Check your **access** and **permissions**.
3. Check that your **billers** and **beneficiaries** have been transferred correctly.
4. If some **billers** or **beneficiaries** are missing, create them directly in the platform using the following resources:
 - Watch the demo: [Add a biller or beneficiary](#).
 - Watch the demo: [Add a wire transfer beneficiary](#).
 - Consult: [How do I make or manage a payment to a provider?](#)
5. You can also configure your **Interac e-Transfer Autodeposits** and **postdated payments** directly in the platform. See the following resources:
 - Watch the demo: [Set up Interac e-Transfer Autodeposit](#).
 - Watch the demo: [Deposit an Interac e-Transfer](#).
 - See how to [Make or manage a payment to a provider](#).
 - See how to [Manage transfers between accounts in the same currency](#).

 **You have successfully completed the required actions!**

Explore the new features at National Bank



Single platform:
Access several banking services from a single access point.



Mobile app:
Organize your cash management services from your phone.



Digital payments:
Carry out and manage all your digital payments on a single platform.



Digital cheque deposit:
Deposit your cheques in Canadian dollars using a mobile device.



User management:
Manage users and their access directly in the platform.



Key resources to start your banking activities with National Bank

- See our [Business demos](#).
- Find out more about [Banking solutions for business](#).
- Consult our [Business Help Centre](#).

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